**Job Specification –** Community Support Assistant

1. **Qualifications**

2 GCSE grade A-C

NVQ / Diploma Level 2 in Health and Social Care (desirable but not essential), and willing to work towards Level 3, or equivalent

A demonstrable commitment to professional development

**2. Experience**

Relevant health care experience

Experience of caring for others

**3. Knowledge/Skills**

Competent in basic health care duties required for the post

The ability to receive and communicate information accurately and take instruction from professional colleagues.

**4. Qualities/Attributes**

Able to demonstrate enthusiasm in developing clinical skills

An understanding, acceptance and adherence to the need for strict confidentiality

Demonstrate initiative, working without direct supervision

Resourcefulness and common sense

Can respond to a demanding environment

Ability to identify risks and alert individuals as necessary

Ability to work as part of an integrated multi-skilled team

Able to work in a changing environment

Organised and reliable Pleasant and articulate

 Have good listening, communication and observation skills

Be comfortable with close personal contact and have a matter-of-fact approach to carrying out personal tasks

Be caring and have a warm and friendly nature

Be fit enough to cope with an active job that sometimes involves lifting

Build positive, enabling and motivating relationships with your customers in order to support them in all aspects of daily living.

**5. Other**

Flexibility of working hours

Experience of Primary Care

A strong desire to make a difference to people lives

Over the age of 21 for insurance purposes

Full clean manual or automatic driving licence